

## TEACHING ASSISTANTSHIP APPLICATION

**TA applications and TA supporting materials are to be submitted to Elaine Sampson's mailbox**

**Deadline: February 3, 2010**

(Revised 10/26/09)

Date: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ UIN: \_\_\_\_\_

E-mail at UIUC (Alias): \_\_\_\_\_ Major Field: \_\_\_\_\_ Department: \_\_\_\_\_

How do you wish to be notified regarding TA appointment information?

1. I am out-of-state/out-of-the country during the Spring/Summer semester and have to be notified by email \_\_\_\_\_
2. My mailbox in Greg Hall: \_\_\_\_\_
3. At the following summer address: \_\_\_\_\_

Phone: \_\_\_\_\_

Applicants for a **teaching assistantship** require the following supporting materials be submitted to Elaine Sampson's mailbox:

All Applicants: Print-out of transcript showing grades  
New Applicant: Two letters of recommendation and an interview\*  
Renewal Applicant: Up-to-date letter from advisor

*\*Interviews: a schedule of interviews for new (prospective) teaching assistantships will be drawn up around the time of Spring Break. Please keep an eye out for the memo that will announce this.*

1. This TA application is for: AY      Fall Only      Spring Only  
(circle choice/s)
2. Please indicate your preference: TA with sections \_\_\_\_\_ TA without sections (Grader) \_\_\_\_\_  
Would you be willing to accept either position if necessary? Yes \_\_\_\_\_ No \_\_\_\_\_
3. Course preferences and/or desired courses for all applicants: (indicate 1,2,3)  
Hist. 141 (Western Civ to 1660) \_\_\_\_\_ Hist. 142 (Western Civ since 1660) \_\_\_\_\_  
Hist. 171 (US to 1877) \_\_\_\_\_ Hist. 172 (US Since 1877) \_\_\_\_\_  
Other (specify) \_\_\_\_\_
4. Past TA Assignments: (List all assignments in all departments)

5. INTERNATIONAL STUDENTS: In order to hold a TA or Grader position you **MUST** have passed the SPEAK or TSE test with a score of 50 or higher. If you have done so, please give us the information below. If not, you must contact the TA Coordinator about arranging to take the test.

SPEAK \_\_\_\_\_ or TSE \_\_\_\_\_ Passed (Enter Date): \_\_\_\_\_ Score: \_\_\_\_\_

6. If you wish to teach a special section, please circle choice/s. There are supporting materials required for these applications. See Special TA Assignment Sheet. (Attach a brief statement explaining the reasons for your interest; special qualifications you may have, etc.) Note that Advanced Composition sections require WAC seminar.

Transition      Foreign Language (specify) \_\_\_\_\_      Advanced Composition (Writing Intensive)

**See Page Two for additional information.**

### **Stand-Alone Courses and Instructorships**

Stand-Alone Courses: Opportunities to teach a stand-alone section of a survey or other course may become available from time to time. Such appointments will be made by the Chair of the department, in consultation with the DGS and TA Coordinator. They require the dissertation advisor's approval and are likely to be limited to students with considerable teaching experience who are well advanced in their academic programs.

Instructorships are very occasionally available post-doctoral students. They are appointed by the Chair.

If you are interested in being considered for either a stand-alone course or instructorship, please provide your name, the course(s) you think you could teach, and your estimated date of thesis defense below.

### **Widenor Teaching Appointments (Hist 498)**

If you wish to apply for a Widenor Teaching Appointment (Hist 498) please see the Special TA Assignment Sheet.

**For further information see the sheets entitled "Teaching Assistantship Criteria" and "Special Teaching Assistantship Assignments"**